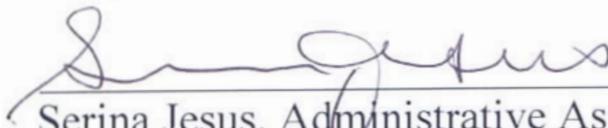




Memorandum

March 17, 2026

To : All Customers:
Navajo Nation Branches, Departments,
Chapters and Programs

From : 
Serina Jesus, Administrative Assistant
Office Supply Center, Office of the Controller

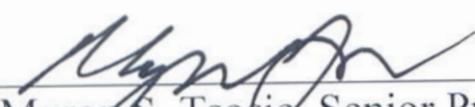
Subject : **Temporary Closure of Office Supply Center
April 1-7, 2026**

Office Supply Center will be closed, due to Quarterly Physical Inventory count. This is to update the FMIS with the actual counts of stocked items.

Therefore, the Office Supply Center will be closed from 8:00am, Wednesday, April 01, 2026, to 5:00pm, Tuesday, April 07, 2026. These days are crucial to accurately determine true office supply inventory. Supplies that are filled and completed can be picked up during the week.

Should you have any questions, please call me at extension 928-729-4103, or call Myron Tsosie, Senior Property Clerk, at 928-729-4000.

CONCURRENCE:


Myron S. Tsosie, Senior Property Clerk
Property Management/Supply Center/OOC